

# HUMAN RESOURCES DEPARTMENT

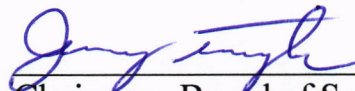
WOODBURY COUNTY, IOWA

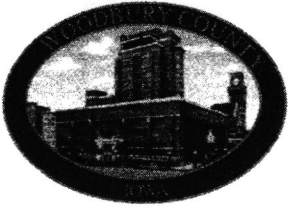
PATRICK F. GILL  
WOODBURY COUNTY  
AUDITOR & RECORDER &  
COMM. OF ELECTIONS

DATE: October 18, 2016  
2016 OCT 24 AM 11:58

## AUTHORIZATION TO INITIATE HIRING PROCESS

DEPARTMENT	POSITION	ENTRY LEVEL	APPROVED	DISAPPROVED
County Sheriff	Civilian Jailer	CWA: \$18.00/hour	X	
Secondary Roads	(4) Temporary Equipment Operators	Wage Plan: \$21.71/hour	X	
	*Please see attached memos.			

  
Chairman, Board of Supervisors



## Woodbury County Secondary Roads Department

759 E. Frontage Road • Merville, Iowa 51039

Telephone (712) 279-6484 • (712) 873-3215 • Fax (712) 873-3235

COUNTY ENGINEER  
Mark J. Nahra, P.E.  
mnahra@sioux-city.org

ASSISTANT TO THE COUNTY ENGINEER  
Benjamin T. Kusler, E.I.T.  
bkusler@sioux-city.org

SECRETARY  
Tish Brice  
tbrice@sioux-city.org

To: Woodbury County Board of Supervisors  
Ed Gilliland, Woodbury County Human Resources Director

From: Mark J. Nahra, County Engineer

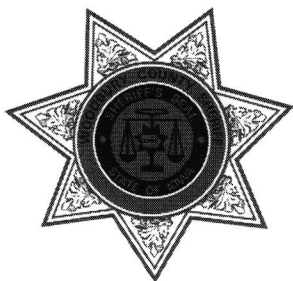
Date: October 4, 2016

Subject: Temporary Equipment Operator Positions

The Secondary Road Department is requesting that authorization be given for hiring up to four temporary equipment operators for our department to assist with winter snow removal.

Prior to the temporary full time staff reductions we have completed through attrition over the past four years, we were bringing on two to three part time operators each winter. With the one FTE temporary staff reductions at three of four maintenance districts in place, the use of four part time staff members for winter will allow us to maintain our past level of snow removal effort.

Please contact me if you have any questions. Thank you for your assistance and attention.



## Woodbury County Sheriff's Office

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LAW ENFORCEMENT CENTER  
P. O. BOX 3715 SIOUX CITY, IOWA 51102

DAVID A. DREW, SHERIFF

PHONE: 712.279.6010  
E-MAIL: [ddrew@sioux-city.org](mailto:ddrew@sioux-city.org)  
FAX: 712.279.6522

September 12<sup>th</sup>, 2016

David A. Drew-Sheriff  
Ed Gilliland-HR Director

Good day,

Correctional Officer Sheryl Skaff is retiring from the Woodbury County Sheriff's Office Transportation Division. Officer Skaff's last day will be November 30<sup>th</sup>, 2016 with a retirement date of December 30<sup>th</sup>, 2016. Sheriff Dave Drew is requesting HR Director Gilliland begin the Board approved process to fill the opening with a qualified candidate.

Officer Skaff is an excellent Officer and we wish her the very best and thank her for her service to Woodbury County and the Woodbury County Sheriff's Office.

Greg Stallman, Major